


Friday, April 18, 2025

Please use the following checklist as a guide to ensure you are staying on track with all of the important deadlines as you prepare to present at the MassURC!


Get Information

- Visit the [MassURC Hub](#) and look under 'How to Prepare'. Watch the recorded information sessions [here](#).
- Follow MassURC on social media to learn why you should present and stay updated on deadlines:

 @mass_urc

 @MassURC

 @massurc

 @massurc749

 @mass_urc

 <https://tinyurl.com/massurc2025>



Identify Your Support Team

- Find out who your **Campus Contact** is:
 - All students have a Campus Contact, a point-person from their institution who is there to support them through the presenting process. Identify your Campus Contact on our website!
- Identify a **Faculty Sponsor**!
 - All students who present during MassURC must have a Faculty Sponsor who works directly with them to prepare their research, abstract, and presentation for the conference.

Submit Presentation Materials

- Create a MassURC account and register for the conference! The [MassURC Hub](#) is now open for you to register as a presenter.
- Draft and Submit your **Abstract**! Abstracts will be accepted through the [MassURC Hub](#) and are due **February 21st, 2025**
 - We're here to help! Refer to our ['Writing and Submitting your Abstract'](#) page for tips on how to write a research abstract as well as instructions for how to submit through the MassURC Hub.
 - View our recorded informational session on ['How to Write a Research Abstract'](#)
 - Once, submitted, ensure your abstract is approved by your Faculty Sponsor by **March 14th, 2025**

Prepare for the Conference

- Create your **Research Poster**:
 - A research poster visually conveys your work, offering an effective tool to communicate your research and engage your audience at the conference.
 - Tips for how to create a research poster as well as our requirements for your Poster Presentation Format can be found [here](#).
Keep in mind, your **Faculty Sponsor** is a valuable resource! If you have questions or need guidance,
 - they can assist you in ensuring your poster effectively communicates your research findings without taking over the creation process
 - Keep an eye on your email and on our socials! We will be sending out a registration link soon for our informational session on ['How to Create a Research Poster'](#).
- Prepare for the Conference day!
 - Practice presenting your poster! Get comfortable discussing your work by crafting a cohesive narrative—share what inspired your research, the questions you addressed, and the key takeaways.
 - Dress to impress! Choose attire that is both comfortable and polished to make a positive impact while you are presenting your work.

April 18th, 2025 8:30 AM to 5:15 PM